



## EXTENDED CARE CONTRACT FOR 2018-2019

Name of student: \_\_\_\_\_ Birthdate : \_\_\_\_\_

Address : \_\_\_\_\_ Home Phone: \_\_\_\_\_

Father's name: \_\_\_\_\_ Mother's name: \_\_\_\_\_

Father's Phone: \_\_\_\_\_ Mother's Phone: \_\_\_\_\_

Father's Email: \_\_\_\_\_ Mother's Email: \_\_\_\_\_

Does your child have any health issues or special needs that we should know about? (asthma, allergies, etc.) \_\_\_\_\_

Extended Care hours are 7:30 a.m. - 5:30 p.m. You may choose to use Extended on a drop-in basis or reserve for scheduled hours by filling out the hours you need below. Only the hours listed below will be reserved for your child.

\_\_\_\_\_ I will use Extended care on a drop-in basis

\_\_\_\_\_ I would like to preschedule my child for the hours listed below.

Monday: \_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Tuesday: \_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Wednesday: \_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Thursday: \_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Friday: \_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Daycare charges are \$5.00 per hour for up to 30 hours. For more than 30 hours, the charge is capped at \$150.00 weekly

**You will be charged for any pre-scheduled hours you sign-up for regardless of whether your child attended.**

Payment for extended care must be made Each Monday for the upcoming week. A late fee of \$15.00 will be added to your account if it is not paid by Thursday of each week. Please talk to a staff member about sibling discounts.

Extended care will be closed on the dates listed below; you will not be charged for these dates. Please make a note of these dates and find alternate care. Also, we will close due to weather if the Zeeland Public Schools are closed. You will not be charged daycare fees for snow days. If schools are delayed, the Daycare will remain open. Please tune to local television or radio for school closings or check your email; we try to send out an email as soon as we become aware of a closing.

**We are closed on the following days:                      Nov. 21-23, 2018                      Dec. 24, 2018 - Jan 4, 2019**

**Feb. 15, 2019                      Mar. 22, 2019                      Mar 29-Apr. 5, 2019                      May 24-27, 2019**

**THIS DAYCARE CONTRACT RUNS SEPTEMBER 4, 2018 - May 31, 2019**

This contract can be terminated by either party with a written two week notice. Payment must be made during the final two weeks after notice is given. By signing this contract, you are agreeing to all of the terms of this contract.

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_